

**Capital Improvement Planning Committee  
Meeting Minutes for  
Thursday, January 16, 2025**

**Meeting Date:** 1/16/2025

**Members in Attendance:** Richard G. Wells, Jr., Select Board Member; Amy Dexter, Finance Director; Thomas McCarthy, Consolidated Facilities; Dr. Elizabeth Carroll, School Committee; John Folcarelli, Library Trustee; Lori Connelly, Warrant Committee; Jim Davis, Planning Board; Michael Hale, Community at Large; John Driscoll, Community at Large.

**Other Attendees:** Nicholas Milano, Town Administrator

**Meeting Location:** Remote-Zoom/Webinar

**Time Meeting Called to Order:** 7:01AM

**Time Meeting Adjourned:** 7:38AM

**Call to Order**

Chair Wells called the meeting to order at 7:01AM.

**Presentation/Discussion/Approval: Feasibility Study with MSBA for \$1,500,000**

Mr. Milano notified the Committee that the Town has been officially accepted into the Massachusetts School Building Authority program. The initial phase requires a Feasibility Study to study two options:

\*K-5 Elementary School with Preschool

\*7-8 Middle School with Preschool

In order to proceed, the School Building Committee has requested an appropriation of \$1,500,000 related to the costs of this study. The MSBA program includes reimbursement of approximately 45% of eligible cost. The costs associated with this study would be eligible for reimbursement. This capital request will be included in the February Special Town Meeting and will consist of an appropriation and borrowing authorization for the total cost.

Ms. Connelly made a motion to approve a recommendation of \$1,500,000 for the Feasibility study. Dr. Carroll seconded the motion.

The Committee voted to approve the motion by roll call:

<b>Connelly:</b>	<b>Yes</b>	<b>McCarthy:</b>	<b>Yes</b>
<b>Davis:</b>	<b>Yes</b>	<b>Dexter:</b>	<b>Yes</b>
<b>Hale:</b>	<b>Yes</b>	<b>Folcarelli:</b>	<b>Yes</b>
<b>Wells:</b>	<b>Yes</b>	<b>Carroll:</b>	<b>Yes</b>
<b>Driscoll:</b>	<b>Abstain</b>		

**Presentation/Discussion FY 2026-2030 Capital Budget/Departmental capital requests**

Mr. Milano notified the Committee that the Capital Budget recommendation for FY 2026-2030 is being finalized and will be presented at the next meeting.

Ms. Connelly inquired if the Lead Pipe Replacement appropriation of \$1,700,000 will be included in the presentation as it is included in a February 2025 Special Town Meeting article. Mr. Milano stated it will be on the Committee's next agenda for consideration/approval.

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**Approval of Meeting Minutes:**

Chair Wells made a motion to approve the following minutes:

- December 19, 2024
- January 9, 2025

Mr. McCarthy seconded the motion.

The Committee voted to approve the motion by roll call:

<b>Connelly:</b>	<b>Yes</b>	<b>McCarthy:</b>	<b>Yes</b>
<b>Davis:</b>	<b>Yes</b>	<b>Dexter:</b>	<b>Yes</b>
<b>Hale:</b>	<b>Yes</b>	<b>Folcarelli:</b>	<b>Yes</b>
<b>Wells:</b>	<b>Yes</b>	<b>Carroll:</b>	<b>Yes</b>
<b>Driscoll:</b>	<b>Abstain</b>		

**Discussion Cunningham School Renovation Project:**

Ms. Connelly requested that the Committee consider moving this item forward to be included in an article for the February Special Town Meeting. The Committee agreed that this item is time sensitive and should be included. The Committee will consider this for approval at the next meeting.

**Future Meetings:**

The next meeting is scheduled for Thursday, January 30, 2025, at 7:00AM.

**Adjourn:**

Mr. Davis moved to adjourn at 7:38AM. Ms. Connelly seconded the motion. The Committee voted by roll call to adjourn.

<b>Connelly:</b>	<b>Yes</b>	<b>McCarthy:</b>	<b>Yes</b>
<b>Davis:</b>	<b>Yes</b>	<b>Dexter:</b>	<b>Yes</b>
<b>Hale:</b>	<b>Yes</b>	<b>Folcarelli:</b>	<b>Yes</b>
<b>Wells:</b>	<b>Yes</b>	<b>Carroll:</b>	<b>Yes</b>
<b>Driscoll:</b>	<b>Abstain</b>		

Respectfully submitted by Amy Dexter, Finance Director/Town Accountant